



Certified Professional Guardianship Board
Monday, November 9, 2020
Zoom Video Conference
8:00 a.m. – 9:00 a.m.

Meeting Minutes

Members Present:

Judge Rachelle Anderson
Ms. Rosslyn Bethmann
Judge Grant E. Blinn
Ms. Rita Forster
Ms. Amanda Froh
Commissioner Diana Kiesel
Judge Robert A. Lewis
Ms. Lisa Malpass
Dr. K. Penney Sanders
Mr. Dan Smerken
Ms. Susan Starrfield
Dr. Rachel Wrenn
Ms. Amanda Witthauer

Staff Present:

Ms. Stacey Johnson
Ms. Kathy Bowman
Mr. Christopher Fournier
Ms. Jennifer Holderman
Ms. Thai Kien
Ms. Kay King
Ms. Eileen Schock
Ms. Rhonda Scott

Guests: See list on last page

1. Meeting Called to Order

Judge Anderson called the November 9, 2020 Certified Professional Guardianship Board (Board) meeting to order at 8:01 a.m.

2. Welcome, Roll-Call And Approval of Minutes

Roll was taken and members of the Board and the public were welcomed. Judge Anderson reminded members of the public there would be no public comment period today. There will be an opportunity for public comment during the next Board meeting to be held on January 11, 2021.

Motion: A motion was made and seconded to approve the October 12, 2020 meeting minutes as written. There were none opposed. The motion passed.

3. Chair's Report

Judge Anderson mentioned her participation, and that of Ms. Kay King and Ms. Jennifer Holderman, at the recent Guardian Institute, Spokane 2020, saying the presentations went well. Judge Anderson reported she is preparing for the upcoming Legislative session as a member of the Superior Court Judges Association – Guardianship and Probate Committee, and will focus on things that will affect the CPG Board, for example, vulnerable adult protection orders. Judge Anderson asked Board members to select and appoint a Vice-Chair to the Board, in accordance with Certified Professional Guardianship Board Bylaws, Article V, Section 1.

4. Grievance Status Report for October, 2020

Staff reported there were ten (10) new grievances received and ten (10) grievances resolved in October, 2020. Two (2) grievances were dismissed for No Jurisdiction, six (6) were dismissed for No Actionable Conduct, and two (2) grievances were resolved with an Advisory Letter. A total of sixty nine (69) grievances have been received to date this year, and thirty nine (39) of these have been resolved. Forty-six (46) grievances remain open for investigation. Ms. Bethmann said she appreciated Mr. Fournier noting in his report how grievances have been resolved each month.

5. Executive Session (Closed to Public)

6. Reconvene and Vote on Executive Session Discussion (Open to Public)

On behalf of the Applications Committee, Judge Lewis presented the following applications for certification. The Applications Committee abstained.

Motion: A motion was made and seconded to conditionally approve Lowest Jefferson's application for certification, upon completion of alternate mandatory training, with transferrable skills in Social Services. Opposed: Ms. Bethmann, Dr. K. Penney Sanders. The motion passed.

Motion: A motion was made and seconded to conditionally approve Erik Still's application for certification, upon completion of alternate mandatory training, with transferrable skills in Social Services. Opposed: Ms. Bethmann. The motion passed.

Motion: A motion was made and seconded to conditionally approve Amanda Wagar's application for certification, upon review of WSP/FBI background reports, with transferrable skills in Social Services and Financial. The motion passed.

Motion: A motion was made and seconded to deny Ilie Burcheci's request for refund of late payment fee. The motion passed.

Motion: A motion was made and seconded to deny Jody Wallace's request to re-certify after the October 1 deadline, and for waiver of late fee. The motion passed.

Motion: On behalf of the Certified Professional Guardianship Board, Ms. Starrfield made a motion to appoint Judge Grant Blinn as Vice-Chair of the Board. The motion was seconded and there were none opposed. Judge Blinn abstained. The motion passed.

7. Wrap Up/Adjourn

With no other business to discuss, the meeting was adjourned at 8:53 a.m. The next Certified Professional Guardianship Board meeting will be held on January 11, 2021 at 9:00 a.m.

Summary of Motions

MOTION	STATUS
A motion was made and seconded to approve the minutes of the October 12, 2020 Board meeting as written.	Passed

A motion was made and seconded to conditionally approve Lowest Jefferson's application for certification, upon completion of alternate mandatory training, with transferrable skills in Social Services. Opposed: Ms. Bethmann, Dr. Sanders. The motion passed.	Passed
A motion was made and seconded to conditionally approve Erik Still's application for certification, upon completion of alternate mandatory training, with transferrable skills in Social Services. Opposed: Ms. Bethmann. The motion passed.	Passed
A motion was made and seconded to conditionally approve Amanda Wagar's application for certification, upon review of WSP/FBI background reports, with transferrable skills in Social Services and Financial. The motion passed.	Passed
A motion was made and seconded to deny Guardian's request for refund of late payment fee. The motion passed.	Passed
A motion was made and seconded to deny Guardian's request to re-certify after the October 1 deadline, and for waiver of late fee. The motion passed.	Passed
A motion was made and seconded to appoint Judge Grant Blinn as Vice-Chair of the Certified Professional Guardianship Board. Judge Blinn abstained. The motion passed.	Passed
Prior to the November 09, 2020 Board Meeting, a vote was taken via email to approve Regulation Committee suggested amendments to GR 23. Voting to approve: Mr. Smerken, Ms. Witthauer, Commissioner Kiesel, Dr. Sanders, Dr. Wrenn, Ms. Malpass, Judge Blinn. Voting to approve Regulation Committee suggested amendments to GR 23 with additional revisions: Ms. Bethmann, Ms. Forster, Judge Lewis, Ms. Froh, Ms. Starrfield. The Regulation Committee suggested amendments to GR 23 were approved.	Passed

Guests:

Scott Malavotte
Ben Miller
Denise Meador
Glenda Voller
Puget Sound Guardians
Brenda Morales
Caroline Wood¹
Shelley U²
Christopher Fast³
Michael Longyear⁴
Deborah Jameson⁵

¹ Not present prior to Executive Session; Admitted for Reconvene and Vote on Executive Session discussion.

² Not present prior to Executive Session; Admitted for Reconvene and Vote on Executive Session discussion.

³ Not present prior to Executive Session; Admitted for Reconvene and Vote on Executive Session discussion.

⁴ Not present prior to Executive Session; Admitted for Reconvene and Vote on Executive Session discussion.

⁵ Not present prior to Executive Session; Admitted for Reconvene and Vote on Executive Session discussion.